

**MINNESOTA STATE COLLEGE SOUTHEAST  
DIRECT DEPOSIT AUTHORIZATION  
2016-2017**

Minnesota State College Southeast is asking you to provide private information in order to process your Direct Deposit Authorization form. This information will be used to update your financial aid file. You are not legally required to provide this information; however, the college may not be able to effectively process your request if you do not provide sufficient information. Access to this information will be limited to school officials. Under certain circumstances, federal and state laws authorize release of private information without your consent: to lending institutions, state and federal auditors; as appropriate in connection with your application for, or receipt of, financial aid; if the information is sought with a court order or subpoena; or as otherwise permitted by other state or federal law.

**Student's Name (please print)**

\_\_\_\_\_ **Last** \_\_\_\_\_ **First** \_\_\_\_\_ **MI**

**Social Security Number** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ **OR College ID#** \_\_\_\_\_

Many colleges/universities use Social Security numbers for student identification purposes on student records. Providing your Social Security number is voluntary. If you do not provide your number, your request will still be processed, however it may be delayed. This data is requested for purposes of helping process your financial aid. Your number also may be used to create information about MNsCU financial aid through data matches with other state agencies.

**Phone** \_\_\_\_\_

**By checking the box, I confirm I have created a Direct Deposit account online by visiting my Student Login, clicking on *Financial Aid* and then *Direct Deposit Setup* to create or update my account information.**

**By checking the box, I confirm I have verified or updated my mailing address online by visiting my Student Login, clicking on *Account Management* and then *Address Info*. Any correspondence will be sent to this address.**

I authorize Minnesota State College Southeast and the financial institution listed below to automatically deposit my net pay to my account. I understand that any charges owed to my school account will be deducted from my financial aid before a deposit maybe put into my account. *This authority will remain in effect until I update the information online.*

\_\_\_\_\_ **Student Signature**

\_\_\_\_\_ **Date**

**OFFICE USE ONLY**

Financial Aid Completed MnSCU Process – Initials \_\_\_\_\_ Date \_\_\_\_\_  
APIN (FA01434UG): Misc Charges Flag – Y \_\_\_\_\_