

MINNESOTA STATE COLLEGE SOUTHEAST

WORKFORCE DEVELOPMENT SCHOLARSHIPS

INFORMATION AND INSTRUCTIONS

Through the Minnesota State Workforce Development Scholarship Program, Minnesota State College Southeast (MSCS) will be able to award (16) \$2,500 scholarships to qualified students who are starting college in the Fall of 2018.

Scholarship Application Deadline

You may complete the attached application and submit it at any time prior to the deadline to the Financial Aid Office. The **deadline to apply** for these scholarships is **March 1, 2018**. Award notifications will be announced on March 30, 2018.

Eligibility Requirements for Scholarship

- Applicants must be enrolled or have applied for admission at MSCS.
- The applicant must document her/his eligibility by submitting a fully-completed application as instructed.
- Current students must be in good standing with the college.
- Students must be enrolled/declared into one of the below programs:

<p>Manufacturing</p> <ul style="list-style-type: none"> • CNC Machine Tool • Industrial Technology • Welding Technology 	<p>Health Care</p> <ul style="list-style-type: none"> • Medical Laboratory Technician • Medical Support Careers • Nursing 	<p>Information Technology</p> <ul style="list-style-type: none"> • Cyber and Information Technology • Network Administration and Technology • Software Development and Support
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- Students must be enrolled for a minimum of 9 credits per term. Distribution of scholarship funds will be distributed in two installments of \$1250 in Fall 2018 and Spring 2019 semesters.
- Student must maintain a cumulative 2.0 GPA.
- Preference for students with demonstrated financial need.
- Primary preference will be awarded to new students, high-school seniors or recently graduated individuals, though the awards are open to all applicants.

Submitting Applications

Mail the entire application packet to:

Financial Aid Office
Minnesota State College Southeast
1250 Homer Road
Winona, MN 55987

Or, you can drop off your packet at the Reception Desk on either campus.

If you have any questions, please contact: Sandy Ernst: Phone: 507-453-2712 or email: sernst@southeastmn.edu

PART 1
Scholarship Application Form
Minnesota State College Southeast – Workforce Development Scholarships

Please provide the information requested below by completing the blanks and checking appropriate boxes for each category relevant to your application(s). **ALL INFORMATION MUST BE PROVIDED TO BE ELIGIBLE FOR SCHOLARSHIPS.**

PERSONAL/DEMOGRAPHIC INFORMATION

Full Legal Name:			
	<i>First</i>	<i>Middle Initial</i>	<i>Last</i>
Street Address:			
	<i>City</i>	<i>County</i>	<i>State</i>
Telephone (with area code)			Email address:

Please complete the following information **needed for identification purposes only (the below information will not be shared):**

<i>MSCS Student ID #:</i>	<i>Date of Birth:</i>	<i>Last 4 digits of Social Security #:</i>

Please check the following information (optional):

Gender:	<input type="checkbox"/> Female	<input type="checkbox"/> Male	
Ethnicity:	<input type="checkbox"/> Caucasian (Non-Hispanic)	<input type="checkbox"/> African American (Non-Hispanic)	<input type="checkbox"/> American Indian
	<input type="checkbox"/> Hispanic	<input type="checkbox"/> Asian or Pacific Islander	<input type="checkbox"/> Alaskan Native
			<input type="checkbox"/> Other

Do you volunteer or participate in community service? If so, please elaborate in section two, question #4.

<input type="checkbox"/> Yes <input type="checkbox"/> No	Where?
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Do you belong to any social or service clubs? If so, please elaborate in section two, question #4.

<input type="checkbox"/> Yes <input type="checkbox"/> No	Where?
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Are you a veteran, active member of the military or reserve? If so, please elaborate:

<input type="checkbox"/> No <input type="checkbox"/> Active <input type="checkbox"/> Veteran <input type="checkbox"/> Reserve	Branch/status?
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FINANCIAL INFORMATION

Are you a recent high school graduate?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Date graduated/will graduate:
Are you employed outside the home:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Number of hours per week worked?
Have you applied for financial aid?	<input type="checkbox"/> Yes <input type="checkbox"/> No	

PROGRAMMATIC INFORMATION

Campus and program you will be enrolled at:	
	<i>Campus</i> <i>Program</i>
What semester of your program will you be in? (for example – 1 st year/2 nd sem or 2 nd year/1 st sem, etc.)	<i>Anticipated Graduation Date?</i>

How many MSC Southeast credits per semester will you register for? _____

How did you hear about these scholarships?	
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If you receive a scholarship, may the college publish your name in MSC Southeast and/or regional media? Yes No

Applicant's Signature: _____ Date: _____

PART 2
Scholarship Narrative
Minnesota State College Southeast – Workforce Development Scholarships

INSTRUCTIONS:

There are four questions that you are required to answer to be considered for a scholarship. This section provides the Scholarship Committee with specific information about you to determine how well you meet scholarship criteria. **For this reason, and because this is a competitive process, you are encouraged to be thorough in your answers.**

Please use a separate piece of paper for your answers to the questions. Simply label your document “Part 2” with *your name* at the top. Then, number each of your responses to correspond to the number of the question. You are encouraged to use a computer to complete the narrative to ensure that it is readable. If you do not have access to a computer, check your local public library or visit our Red Wing or Winona campus Learning Resource Centers for access to computers and printers.

1. Professional Goals/College Choice - 150 words or less (0-3 points)

Please describe the professional goals you would like to achieve in two to four years. If you are enrolling in a particular program, tell us why you have chosen this course of study. If you are enrolling in a general program, please tell us how this will help you meet your goals. Also, please tell us why you chose MSC Southeast for your education and training.

2. Financial Need - 100 to 300 words (0-5 points)

Please describe your particular circumstances regarding financial need and the impact the scholarship will have upon your situation. Applicants should discuss whether or not they intend to work while attending MSC Southeast.

Suggested situations to highlight would be your current and previous work experiences and discuss how you have saved or prepared for the cost of college, how you blend family life with work and school, your individual family living situation, and other ways in which your work experiences influence your need. For example, do you work full-time or part-time outside of school, do you have children and a family to support, do you have extraordinary expenses, etc.?

3. Accomplishments (Personal, Professional and Academic) - 100 to 200 words (0-4 points)

Please describe your personal, professional and/or academic accomplishments of which you are most proud. This is particularly important for some of the scholarships we award. This can be, but isn’t limited to, organizations/activities outside of school in which you have participated, leadership positions you have held in organizations, academic and other awards received, etc.

4. Community Involvement - 100 to 200 words (0-4 points)

Please describe your involvement in community related activities or groups. This would include community volunteering or service that is either formal or informal and is done in consultation with local nonprofit, governmental, and community-based organizations, as designed to improve the quality of life for community members. This is particularly important for some of the scholarships we award.