

## Concurrent Enrollment Program – Connect to College (C2C) Student Agreement Form

*As a Minnesota State College Southeast (MSC Southeast) Post Secondary Enrollment Options (PSEO), Concurrent Enrollment – Connect to College (C2C) student, I understand that there are policies and expectations to which I must adhere in order to remain eligible for the program, including the MSC Southeast Code of Conduct and the MSC Southeast PSEO program policies.*

- ✓ I understand that I am responsible for working with my high school counselor each semester to ensure that graduation requirements are being met and that I am making successful academic progress.
- ✓ I understand that I am responsible for my attendance in my courses and my personal academic progress. I will take initiative to ask questions and seek assistance if needed.
  - Each college instructor has his/her own attendance policy and participation requirements, which will be outlined in the course syllabus. However it is important that you attend class every day it meets. If your class is an online class attendance and active participation are critical to your success. MSC Southeast recommends that you log into your online class daily.
  - I understand that high school activities may not excuse me from requirements for college classes. If a situation does arise talk to your instructors.
- ✓ I understand the official form of communication for MSC Southeast and the C2C program is MSC Southeast email.
- ✓ I understand that as a general rule, I will need to spend two hours of study time for each credit I am registered for. College classes are more academically challenging and your college GPA may affect your high school GPA and future college career.
- ✓ I understand that I am required to send a MSC Southeast transcript to all colleges I attend in the future and I will be held to college policies regarding satisfactory progress and financial aid eligibility base on my academic performance.
- ✓ I understand that in order to be successful in college I must accept responsibility for my actions and choices and for meeting course and graduation requirements. Being successful in college requires maturity, self-discipline, good student habits and time management skills.
- ✓ I understand that as a C2C student I must meet the same conduct and academic expectations of a degree-seeking College student; status as a C2C student is not an excuse for poor academic performance or conduct issues.
  - All students must maintain a 2.0 GPA and 67% completion rate.

- ✓ I understand that I am responsible for understanding and complying with important college policies in the handbook (i.e., drop/add/withdrawal, academic progress, registration, etc.)
- ✓ I understand that if I register for a class and decide not to take the class, I must officially drop the class by within the first 5 days of the semester in order to avoid receiving a letter grade.
  - Contact your high school counselor immediately if a situation necessitates that you need to drop a concurrent class.
- ✓ I authorize MSC Southeast to inform my parent/guardian and my high school (listed below) of my semester enrollment and academic performance. I understand that the student records information includes information on me which is classified as private under Minn. Stat. 13.32 and the Federal Family Education Rights and Privacy Act. I understand that by signing this Agreement Form, I am authorizing the College/University to release to the persons named below information which would otherwise be private and not accessible to them. I understand that, at my request, the College/University must provide me with a copy of any educational records it releases to the persons named above pursuant to this consent. I understand that I am not legally obligated to provide this information and that I may revoke this consent at any time. A photocopy of this authorization may be used in the same manner and with the same effects as the original document.

\_\_\_\_\_  
Name of Authorized High School

\_\_\_\_\_  
Name of Authorized Person

\_\_\_\_\_  
Relationship to Student

\_\_\_\_\_  
Student Name (Printed)

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**\*This Agreement Form will remain valid until completion of your PSEO enrollment at Minnesota State College Southeast.**