

## Concurrent Enrollment Timeline

	September	October	November	December	January	February	March	April	May	June	July
<b>Accuplacer Testing</b>		Testing for Spring classes Oct. 1 – Dec. 15					Accuplacer Testing for Fall classes Mar. 1 – May 15				
<b>Confirm Courses</b>		Spring Courses Confirmed Oct 1 – 31				Proposed course offerings for next school year submitted to MSCS Feb. 1 – Mar. 31				Fall Courses Confirmed June 1 – July 30	
<b>Registration &amp; Orientation</b>	Fall Course Registration and Class Orientations complete				Spring Course Registration and Class Orientations complete						
<b>Drop/Add Period</b>	Students are allowed the first 5 days of the class at the high school to add and drop concurrent classes, following College Policy.										
<b>Withdraw Time Frame</b>	After the first 5 days of the high school class students are able to withdraw from concurrent classes up to 2 weeks prior to the end of the class, following College Policy.										
<b>Grades</b>			Grades due for trimesters		Fall Semester Grade due		Grades due for trimesters		Spring Semester grades due		

- Registration is done the week before the High School course begins, by the C2C Coordinator.
- Orientation is done by the C2C Coordinator at the high school.
- Drop/Add and Withdraw time frames are based on each individual high school calendar, while still following College Policies.
- Grades are sent from the High School Collaborator to the College Collaborator, to be reviewed. College Collaborator sends final grades to Registrar.