



Personal Information

Name:	
Home address:	
City, state, zip:	
School phone #:	Ext:
Cell phone #:	Home phone #:
High school e-mail:	Home e-mail:

School Information

High school name:		
School address:		
City, state, zip:		
Principal's name:	Phone #:	Ext:
Head guidance counselor's name:	Phone #:	Ext:

Minnesota State College Southeast Concurrent Enrollment course(s) you wish to teach:

1.
2.

Educational Background & Credentials

Degree	Institution	Year granted	Major(s)	Minor(s)

Number of credits earned beyond highest degree _____

Graduate coursework, experience, and/or additional training pertaining to the Minnesota State College Southeast Concurrent Enrollment course(s) you wish to teach: _____

Teaching Experience

State(s) in which you are licensed: _____

Subject areas in which you are licensed: _____

Total years of teaching experience: High School _____ College _____

Specific subjects taught that relate to the Minnesota State College Southeast Concurrent Enrollment course(s) you wish to teach: _____

Required Professional Development

Are you willing to participate in a required annual professional development workshop (there is no fee for the workshop) on the Minnesota State College Southeast Campus?

_____ Yes _____ No

High School Collaborator Signature

Date

High School Principal Signature

Date

A complete application should include:

1. Minnesota State College Southeast Concurrent Enrollment teacher Application
2. Current resume/vitae
3. Unofficial transcripts of all undergraduate and graduate study, both degree and non-degree

Please submit the completed application packet to:

Jo Poncelet, Dean of Liberal Arts and Sciences
C2C Program Administrator
Minnesota State College Southeast
Red Wing Campus, 308 Pioneer Road
Red Wing, MN 55066

Application Process

Upon review of qualifications, an approval or denial letter will be sent to you and your High School Principal.

Questions? If you have any questions regarding the concurrent enrollment teacher application process, please contact the concurrent enrollment program administrator, Jo Poncelet, (651) 385-6349 or by e-mail to jponcelet@southeastmn.edu.